**The Oxford Nizami Ganjavi Centre (ONGC) welcomes applications for visiting fellowships for research into the history, languages and cultures of Azerbaijan, the Caucasus and Central Asia.**

**To apply for a fellowship, complete this application form and return it to** **nizami.ganjavi@ames.ox.ac.uk** **as well as:**

1. **An up-to-date curriculum vitae (max. 5 pages)**
2. **A statement of the proposed research project (max. 1,200 words)**

**Section A: Personal and Professional Details**

Title (e.g. Dr): Click here to enter text.

Surname: Click here to enter text.

First name(s): Click here to enter text.

Job title: Click here to enter text.

Institution: Click here to enter text.

Faculty/Department (if relevant): Click here to enter text.

**Section B: Contact Details**

Email: Click here to enter text.

Telephone: Click here to enter text.

Correspondence address:

Click here to enter text.

**Section C: Project details**

Project Title:Click here to enter text.

Proposed start date\*: Click here to enter text.

\*The proposed start date must be at least **five months** after the date of the application deadline.

Proposed end date\*: Click here to enter text.

\* Applications will be considered for research visits of any duration from **three to nine months**.

**Section D: Statement**

**Please complete the following sections *(Maximum 50 words per section)*.**

**Project’s contribution to its field and viability:** Click here to enter text.

**Project’s fit with the aims of the ONGC (“Research into the history, languages and cultures of Azerbaijan, the Caucasus and Central Asia”):** Click here to enter text.

**Visit (benefits to the applicant anticipated from research visit to Oxford):** Click here to enter text.

**Section E: Declaration**

## [ ]  Please check this box (double-click and select ticked) to confirm your acceptance of the terms of the ONGC Visiting Fellowship Scheme (see below), in particular your commitment: 1) to be regularly present in Oxford throughout the period of the fellowship; 2) to give at least one talk or presentation in the University in the course of your visit; and 3) to provide a report on your research visit prior to your departure from Oxford.

Date: Click here to enter text.

Signature (print name): Click here to enter text.

***Please note applicants should hold a doctorate or equivalent qualification and should not be members of the University of Oxford or ordinarily resident in Oxford or its vicinity.***

**Terms for ONGC Visiting Fellowships**

ONGC Visiting Fellowships are not awarded to current students or staff members of the University of Oxford or to persons normally resident in Oxford or its vicinity.

ONGC Visiting Fellows are provided with shared office space in the ONGC Room in the Asian and Middle Eastern Studies.

ONGC Visiting Fellows are expected to be regularly present in Oxford throughout the period of the Fellowship and to participate in activities, seminars, etc., organised by ONGC.

Fellows are expected give at least one talk or presentation in the University in the course of their visit.

At the end of their visit, Fellows are required to submit a report on the work on which they have been engaged during their tenure of the Visiting Fellowship.

Visiting Fellows will receive an allowance of £2,500 per month, plus a single payment of up to £500 for travel expenses between home and Oxford. The allowance is to cover expenses, such as travel, accommodation and subsistence costs, to support a research visit in Oxford. It is the responsibility of each Fellow to ensure that expenses are covered by the funds available. Applicants should be aware that accommodation costs in Oxford are high; they should allow £1,750 per month for accommodation. Fellows are responsible for finding and arranging their own accommodation. The allowance will be paid monthly (pro rata) in arrears.  The payment for the final month will only be paid after receipt of the report on their work outlined below.

Depending on the method of disbursement and your UK tax status, award funds may be subject to UK tax and NI.

Fellows are responsible for ensuring they have the appropriate UK visa to support a research trip in the UK for the duration of the Fellowship. The ONGC’s ability to offer Fellowships to non-EEA nationals is governed by UK visa regulations. The University will advise successful non-EEA applicants, upon appointment, on the most appropriate UK visa route and provide support as required.

Non-EEA applicants not in full employment with an academic institution during the proposed visit period may require a sponsored UK visa, and must therefore apply for a visit of a minimum of 3 months.

An invitation to take up a Fellowship will be made subject to agreement on the dates of the visit. Applicants should indicate their preferred dates on the application form. Owing to space constraints, we are unable to accommodate more than two Visiting Fellows at the same time.

**Data Privacy**

Please note that any personal data submitted to the University will be processed in accordance with the GDPR and related UK data protection legislation. For further information, please see the University’s Privacy Notice at: [www.admin.ox.ac.uk/councilsec/compliance/gdpr/privacynotices/job/](http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/privacynotices/job/).

The University’s Policy on Data Protection is available at: [www.admin.ox.ac.uk/councilsec/compliance/gdpr/universitypolicyondataprotection/](http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/universitypolicyondataprotection/).